<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Address Book</td>
<td>4-5</td>
</tr>
<tr>
<td>2</td>
<td>Create Address or Update Address</td>
<td>6</td>
</tr>
<tr>
<td>3</td>
<td>Contact Directory</td>
<td>7-8</td>
</tr>
<tr>
<td>4</td>
<td>Create Contact</td>
<td>9-10</td>
</tr>
<tr>
<td>5</td>
<td>Update Contact</td>
<td>11</td>
</tr>
<tr>
<td>6</td>
<td>Business Classification and Certification</td>
<td>12</td>
</tr>
<tr>
<td>7</td>
<td>Add Attachment</td>
<td>13-14</td>
</tr>
<tr>
<td>8</td>
<td>Update Attachment</td>
<td>15-16</td>
</tr>
<tr>
<td>9</td>
<td>Product and Services</td>
<td>17-18</td>
</tr>
</tbody>
</table>
لمن نفتح البروفيل تجي لنا الصفحة

All Rights for king Abdoullah Medical city ©
To update address information.

To create new address.
Fill the required fields and write the information correctly.

Supplier Name

* Address Name
* Country
* Address Line 1
* Address Line 2
* Address Line 3
* Address Line 4
* City/Town/Locality
* County
* State/Region
* Province
* Postal Code

Supplier Number

* Phone Number
* F.O. Box
* Fax Number
* Email Address

Note

Include any additional details about the address such as the type of address. This will be visible to other buyers within your organization as well as to the supplier. Also, include brief notes to buyer about the change when changing address information.
To create new contact.

OR To update contact information.
Fill the required fields.

Select to authorize the company's representative.

Create User Account for this Contact

Create Contact
Create Contact

Fill the required fields

The validity options for authorized representative.

Select Responsibility
- [x] KAMC iSupplier View Access
- [ ] KAMC Sourcing Supplier
- [ ] KAMC iSupplier Profile
Fill the required fields.

To inactivate a representative, choose the date.
To upload attachment first, fill the fields and save.

Then, click the icon to add the attachment and save.
Select the desired file.

---

All Rights for king Abdoullah Medical city ©
To update previous attachment.
Select the desired file.
Select classification.

Select the sub-categories if applicable.
In case if you face any problems, please contact Supplier Relations Department email SRM@kamc.med.sa

Or contact us: +966-12554999 EXT 11415